

Position of  
**CLEANER (PART-TIME)**  
Yarm School,  
North Yorkshire



Co-educational | Day School | Ages 3-18 | HMC





## THE ROLE

We are looking to appoint a permanent part-time cleaner to join our team. The role requires a competent experienced cleaner who will contribute as part of a team to a hygienically safe environment for everyone at Yarm School.

This contract is for 15 hours per week, Monday to Friday 4.30pm - 7.30pm, term time only (35 Weeks out of 52) including 52 hours of special cleaning which are carried out during school holidays. The position is to commence 06 January 2025 subject to completion of satisfactory vetting requirements. Overtime and additional shifts may be available.

## LOCATION

Yarm is a beautiful market town on the edge of the Teesside conurbation which enjoys easy access to both town and countryside, including the nearby North York Moors, Yorkshire Dales and stunning coastline. Opportunities for outdoor pursuits and exploration of all kinds are many and varied. Similarly, the cities of Newcastle, York and Leeds are within close range and provide much in the way of arts and culture. With superb

rail network links in the town itself and nearby, London is also only 2.5 hours away by direct train.

The school is very much a part of the town, with pupils, staff and parents enjoying all that the buzzing High Street has to offer by means of shops and cafes.

## KEY REQUIREMENT

- Provide high standards of cleaning service throughout your assigned areas, using equipment and cleaning substances provided by the school.
- Working as part of a team.
- Communicating any issues to the line manager in a timely manner.
- Experience working in a commercial cleaning setting is beneficial.
- Must be professional at all times, with an awareness that there may be a variety of stakeholders to the school present whilst on shift.
- The job holder should be enthusiastic to carry out their role diligently and efficiently and they should show a willingness to learn new skills and implement instructions from managers.



## THE SCHOOL

Yarm School was founded in 1978. Growing quickly since that time, it is now firmly established amongst the country's leading co-educational day schools, with a superb academic reputation as well as a firm commitment to extra-curricular activities and trips. In addition to the Senior School, there is a Preparatory School, and a Pre-Prep which includes a Nursery. In total, there are over 1,100 pupils between the ages of 3 and 18.

There is an impressive array of facilities and accommodation at the Senior School, including a large classroom wing on the banks of the Tees which enjoys beautiful views, a dance studio, extensive sport and drama facilities, underground changing rooms and a bar serving the award-winning Princess Alexandra Auditorium. The Pre-Prep and Preparatory Schools have their own self-contained accommodation on a safe and equally delightful site. The Pre-Prep is housed in a modern purpose-built development, whilst the Preparatory School is located on the site of the original Yarm Grammar School founded in 1590.

The School has ample outdoor space, sporting facilities, a boat house and friendly communal areas. A timber yurt provides space for the outdoor education and eco school curriculum.

## BENEFITS OF WORKING AT YARM

- Friendly working environment with a committed community of staff.
- Staff receive a generous discount on school fees (pro rata for part time roles).
- Occupational DC pension with a choice of contribution levels (maximum employer contribution 12%) & Life assurance (death in service benefit of twice annual salary).
- Dedicated on-site free parking.
- External employee benefits scheme providing access to a variety of retailer discounts.
- Free Employee Assistance Programme providing confidential counselling, legal and financial advice.
- Use of school gym outside school hours.
- Discounted Auditorium tickets for School productions.
- Training and CPD available on inset days.
- Variety of paid absence schemes to support our employees when required.
- Excellent location to Yarm High Street with access to retailers and river walks.
- A conscientious approach to sustainable development and proactive in incorporating green initiatives around the school.



## CONTRACTUAL MATTERS

- The successful candidate will be expected to take up the role in 06 January 2025, subject to satisfactory vetting requirements.
- £12.27 per hour plus pro rata statutory minimum holiday pay, paid over 12 equal monthly instalments.
- This post is based on working 35 out of 52 weeks a year, plus an additional 52 hours over the school holidays to complete a special clean.
- Hours of work are 4.30pm - 7.30pm, Monday to Friday.
- You may only take time off during the school holiday periods, outside of the special clean times.
- Please note that the School operates a no-smoking (including vaping) policy on its entire site.

## CRIMINAL RECORDS CHECK

Yarm School is required to seek a Disclosure from the Disclosure and Barring Service (DBS) in respect of successful applicants for all posts at the School where staff may come into contact with children. A criminal record will not necessarily be a bar to working in the School. Applicants who are invited to interview should provide details of any criminal record under separate, confidential cover to the Headmaster before attending the interview. A copy of the School's policy on Vetting and Suitability Checks and the DBS Code of Practice may be obtained from the School Manager. Before an appointment is made routine checks will be undertaken to confirm identity and qualifications etc.

This post is not pupil-facing as such, but nevertheless involves substantial opportunity for access to children and is therefore exempt from the Rehabilitation of Offenders Act 1974. This means that you will be required to confirm that you are not on the DBS Children's Barred List or disqualified from working with children and further to declare any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the



Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013 and 2020) or other Orders of the Courts made against you, even if they would otherwise be regarded as 'spent' under this Act.

## **SAFEGUARDING**

Yarm School is committed to safeguarding and promoting the welfare of children. The successful candidate will be subject to vetting checks including an enhanced DBS check.

Applicants for all vacancies at Yarm School are encouraged to read these policies on our website before applying:

[Safeguarding and Child Protection Policy](#)  
[Vetting and Suitability Policy](#)

## **EQUAL OPPORTUNITIES**

Yarm School is committed to ensuring that all job applicants and members of staff are treated equally, without discrimination because of any protected characteristics as defined in law. We welcome applications from anyone who considers that they meet the requirements of the job advertised.

## **APPLY**

The application form is available on the [Yarm School website](#).

**Deadline for applications is 12 noon, Tuesday 26th November 2024**

**Interviews for shortlisted candidates will be Friday 29th November 2024.**

All applicants **must** use the Application Form provided. We cannot accept applications in any other format. You may also submit a covering letter to the HR Department explaining your suitability to the post and a copy of your CV.

Completed application forms, with covering letter, should be emailed to the HR Department ([HR@yarmschool.org](mailto:HR@yarmschool.org)) as soon as possible and no later than the closing date, or posted in hard copy to:

The School Manager  
Yarm School  
The Friarage  
TS15 9EJ  
01642 786023